

# **PONTELAND TOWN COUNCIL**

## **MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD PONTELAND MEMORIAL HALL ON 19 MAY 2021**

**Present:** Councillor A Varley (in the Chair)

Councillors S Ahmed, Mrs C Caisley, R Dodd, Mrs C Greenwell, A Hall, Mrs K Overbury, Mrs N Sehgal and Mrs K Woodrow

Prior to the election of Mayor for 2021-22, Councillor Varley wished to express his sincere thanks to his fellow Councillors and to the PTC staff for all of their help and support during his term of office. He mentioned some of the many highlights of his time as Mayor of Ponteland Town Council and he was sure the next holder of this office would experience many more.

### **1. ELECTION OF MAYOR**

Nominations for the position of Mayor for 2021-22 were invited.

RESOLVED – That Councillor Mrs C Greenwell be elected Mayor for 2021-22.

Councillor Mrs Greenwell took the chair and thanked her fellow colleagues electing her to the position and for their support.

### **2. ELECTION OF DEPUTY MAYOR**

Nominations for the position of Deputy Mayor for 2021-22 were invited.

RESOLVED – That Councillor Mrs K Overbury be elected Deputy Mayor for 2021-22.

Councillor Mrs Overbury thanked her fellow colleagues for their support.

### **3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors L Darwin, J Ford and Mrs S Johnson.

### **4. DECLARATIONS OF INTEREST**

Councillor Hall declared an interest in Item 19.

### **5. MINUTES OF THE COUNCIL MEETING HELD 21 APRIL 2021**

The Minutes of the Council Meeting held on 21 April 2021 were submitted for approval.

Councillor Hall pointed out an omission on Minute 96 on page 4 where the word 'party' should be inserted after the word 'Working' on the last line.

**5. MINUTES OF THE COUNCIL MEETING HELD 21 APRIL 2021(Continued)**

RESOLVED – The minutes be approved subject to the amendment set out above being made.

**6. MATTERS ARISING**

There were no matters arising from the Minutes.

**7. APPOINTMENT OF ACCOUNTS COMMITTEE**

RESOLVED - The Town Council approved the appointment of the Mayor, Deputy Mayor and 7 Town Councillors to the Accounts Committee for the purpose of authorising all payments made from the Council's Deposit Account.

**8. APPOINTMENT OF REPRESENTATIVES ON LOCAL ORGANISATIONS**

A list of the current appointees to local organisations had been circulated. Members had been asked to submit their preferences for local organisations and a revised list had been circulated at the meeting. In relation to the Newcastle Airport Consultative Committee, Councillor Mrs Caisley stated that she had served on this body for some years and was pleased to relinquish the position to Councillor Varley.

RESOLVED – The list of representatives on local organisations be approved.

**9. TOWN COUNCIL COMMITTEES/WORKING PARTIES**

A list of the current appointees to Town Council Committees and Working Parties had been circulated.

Councillors had been asked to submit their preferences for appointment to Committees and Working Parties and a revised list had been circulated at the meeting.

The Mayor read out the list of appointments and this was agreed,

RESOLVED – The list of appointments to Committees and Working Parties circulated at the meeting be approved.

**10. PLANNING**

**(i) Planning Committee**

Minutes of meetings held on 30<sup>th</sup> March and 13 and 27<sup>th</sup> April 2021 were circulated for information.

**(ii) Report on recent planning decisions**

There were no reports

**11. DATES OF TOWN COUNCIL MEETINGS AND CALENDAR OF MEETINGS FOR 2021-22**

A list of proposed dates for Town Council Meetings for the forthcoming year had been circulated. Councillors were asked to retain this information and note the various dates.

It was stated that dates for the Highways and the Environment Working Parties would be agreed at a later date.

RESOLVED – The dates be approved.

**12. LICENSING VARIATION – RIALTO**

This item was not considered as the application had been withdrawn.

**13. ENVIRONMENT WORKING PARTY**

Minutes of a meeting of the Environment Working Party held on 19<sup>th</sup> April 2021 had been circulated for approval.

There was one recommendation in relation to proposed tree works and clearance works at the allotments which was agreed.

In response to a question, the Chairman of the Working Party stated that a litter pick would be organised as soon as possible.

RESOLVED –

- (i) The Minutes of the Working Party be approved.
- (ii) The recommendation outlined at Minute 5 be approved.

**14. HIGHWAYS WORKING PARTY**

Minutes of a meeting of the Working Party held on 28 April 2021 had been circulated. There were no recommendations for approval.

The Chairman referred to item 3 the North Road and Thornhill Road layout and stated that copies of the plan for the work on the North Road had been circulated to all Councillors for information.

In relation to item 6, Councillor Dodd stated that he had included the road surfacing around the Meadowfield car parks in his small schemes list but did not know when this would be carried out.

With regard to item 7 the Clerk reported that she had received an email from Highways Programme at NCC today asking for responses to the consultation for double yellow lines at Riverside. Only 2 responses had been received to date.

RESOLVED – The Minutes be approved.

**15. NORTHUMBERLAND COUNTY COUNCIL REPORT**

Councillor Dodd reported that NCC had not yet held their Annual General Meeting so there was little to report. The meeting would be live streamed on the NCC You tube channel and it was taking place at 3pm on 26<sup>th</sup> May.

.....  
CHAIRMAN

.....  
DATE

## **16. MAYOR'S REPORT**

Councillor Varley submitted details of his diary engagements for April and May 2021.

## **17. REPORTS BY TOWN COUNCIL REPRESENTATIVES ON LOCAL ORGANISATIONS**

There were no reports to consider.

## **18. ACCOUNTS/ BANK RECONCILIATION/ BUDGET REPORT**

The Accounts Committee approved payments totalling £37,118.62. A copy of the monthly budget report was also circulated, as well as the Bank reconciliation for April 2021.

A report relating to year-end budget revisions had also been circulated.

The Clerk referred to the funds carried forward to assist with improvement to the path through St Mary's churchyard and stated that she would be writing to members in the next few days to obtain approval to proceed with the work.

Councillor Mrs Overbury asked if there was an update on the CCTV for the play area. The Clerk reported that she was still waiting for a response from NCC. There appeared to be some issues that had to be agreed. Councillor Dodd stated that he and Councillor Darwin would investigate this if the Clerk sent details of who was dealing with this at NCC.

RESOLVED – The reports be accepted.

## **19. PONTELAND ROTARY CLUB – REQUEST TO USE PONTELAND PARK FOR THE DUCK RACE – 5 SEPTEMBER 2021**

A letter had been received from the Ponteland Rotary Club asking for permission to use Ponteland Park on 5 September 2021 for the Duck Race.

A virtual event had been held last year but it was hoped that it would be safe to hold the actual event this year. They were hoping to work with the Party in the Park organisers to see if they wished to be involved in the event which would include some stands and displays as well as the Duck Race.

RESOLVED – The Council agreed to allow the Rotary Club to use the Park on the 5<sup>th</sup> September 2021 to hold the community event.

**Note – Councillor Hall declared an interest in the above item and took no part in the discussion or voting but did provide information as requested.**

**DATE OF NEXT MEETING – WEDNESDAY 9 JUNE 2021 AT 4.30 P.M. AT THE MEMORIAL HALL.**